

# GRACE EPISCOPAL CHURCH

## **VESTRY MINUTES - FEBRUARY 21, 2017**

Present: John Boris, Cindy Diehl, Jenni Faires, Kelly Gable, Rich Kelly, Chris Kupczyk, Jennifer Long, Fr. Malm, Jennifer Pease, Jean Reed, Chris Rugaber, Ashby Rushing, Fred Saalfeld, Mary Stewart, Jan Wolff and Lorna Worley.

## **CALL TO ORDER**

Father Malm called the vestry meeting to order at 7:15 pm. The January 10, 2017 and January 22, 2017 minutes were approved as amended.

## **WEB GROUP**

Judy Willard gave the vestry members copies of the new logos which will be used on the new web page and may be used on other documents originated at Grace. Judy has the ability to e-mail file formats to those wanting to use a new logo. Teresa Preston said the web team held a meeting tonight and after a few tweaks the new site should be up on Sunday. The web team address is web.team@gracealex.org for any comments, additions, etc. The new page is able to record the number of those who view the new site.

## **EXPLANATION OF SIGNUP SHEETS**

Lists were passed to sign for a month for lockup, food for vestry meetings and Sunday greeters. We still need program chairs to sign up for a certain month to give their program reports to the vestry.

## **MEALS FOR YOUTH GROUPS**

Kelly Gable requested program coordinators signup for a Sunday evening meal for a youth group.

## **HVAC**

Rich Kelly passed out two sheets explaining the thinking of the team deciding on a full review of the HVAC system. Of the ten air zones the Nave is still okay but Merrow Hall and the school zones are old. The recent year maintenance on these systems have been costly. Jeff Chiow, Kristine Hess, Rick Eudy and Rich Kelly met with Mr. Farooq to discuss how to renovate the systems that need replaced. Mr. Farooq will have engineers look at the problems and make recommendations. A motion was made by John Boris, second by Jean Reed to allow \$4,000 for this project. Jean recommended a survey be included as he thinks the HVAC zones are not accurate. Fred Saalfeld recommended the proposed changes include how long, from a tech perspective, the changes would last. The church \$2,000 would come from management reserve. The school will cost share \$2,000. Motion carried.

## **SIMPLE SUPPER**

Lorna announced that the vestry is responsible for the Lent Simple Supper on March 6th. The new vestry class traditionally takes the lead. Jean Reed volunteered to work with the group. Reimbursement is available. Kelly Gable and Mary Stewart agreed to make the soup.

## **J2A PILGRIMAGE**

Kelly Gable reported that the J2A pilgrimage will be from June 24 - July 3. Twelve youth and five adults will go on the trip. Fred Saalfeld wondered who decided where to go. The J2A group and their advisors decided on Rome, Assisi and Florence. The cost of the trip is split three ways between the church, the parents and a third raised by the children. They will sponsor the pancake supper on Shrove Tuesday and hold an auction at Grace on April 22nd. The vestry passed a motion for J2A to sponsor the auction. J2A and sponsors will spend next weekend at Highland Retreat Center in preparation for their confirmation at Easter.

## **TREASURER**

There is a new format for the financial report. Our pledges pay for 90% of our operating budget. The new software is able to track how much each person has paid toward their pledge. Discussion continued on how many different ways people pay their pledges. Jenni Faires mentioned we should look into better payment options. Cindy Diehl recommends we put the Stephen Minister money elsewhere since that group is no longer functioning. A decision will be made in March. It was reported that the church made \$120,000 on the sale of the Huber/Bergmann condo. The Rector reviewed the content of each page of the financial report due to all the changes and a new vestry.

## **JR. WARDEN**

Mentioned that there have been two flood issues which cost \$1,500 each. Estimate for hot water heater is \$1,700. There are chipped stairs by the front church door. Notify Amy or Rich if vestry members see issues requiring attention.

## **SR. WARDEN**

Lorna is working on a list of responsibilities of each program coordinator and the names of the non-vestry coordinators.

## **FATHER MALM**

The Executive Committee does the agenda. Let them know any issues you would like to see on the agenda. He explained the roundtable and program reports. He announced that Pierce Klemmt will be starting as an interim priest next Tuesday. The Personnel Committee has received 3 applicants for the Asst. Rector position. They will be screened and interviewed. We need to keep money in our budget for the search and possible moving expense cost. Jason will be ordained a deacon and return to South

Carolina. William Campbell will return next year and a new seminarian for next year will be chosen soon.

Jenni Faires reminded the vestry of the La Gracia Walk In Love at 10:14 on Sunday, February 26.

## **ROUNDTABLE**

Jenni: Thanked the web team for all their work.

Mary: Anxious to be involved in the work of the church.

Rich: Thanks for the support for the J2A group.

Jennifer L.: Will do coffee hour this week. Thanks for the support for our youth.

Cindy: Looking forward to her second time on the vestry.

Fred: Honored and pleased to be here.

Chris K: Plans to talk with former Worship Committee chairs.

Jean: Newcomers' reception at 5:45 pm on Sunday, February 26 in the St. Mark room. Plans a "think session" for March 11 for friends of Evangelism. Hopes to rekindle the St. Andrew's Guild.

Jennifer P: Has met with Jenni, Khacki and John Berry and Judy Willard to work on a budget. No food pantry fund is held in the budget. Communication needs a new web page. More articles in Grace Notes and hold matching fund drives.

Father Malm requested vestry members read the first 3 chapters of our Vestry Book for the March meeting. Chapters 4 and 5 for the April meeting and Chapter 6 (stewardship) for the May meeting.